



# APPLICATION FORM TO CHANGE OF DEDICATION TO PART-TIME OR FULL TIME

UNIVERSITAT ROVIRA i VIRGILI

## PERSONAL INFORMATION

Doctoral programme in:

**URV.E11.00.00**

Name:

Telephone:

First surname:

IDcard / Passport / NIE:

Second surname:

E-mail:

## I STATE

- That I am not the beneficiary of a grant or award that requires me to study full-time.

- That the supervisor of my doctoral thesis is Dr

and that I have my supervisor's authorization.

(Signature of doctoral thesis supervisor)

\_\_\_\_\_, \_\_\_\_\_ 20 \_\_\_\_  
(Place and date)

## I REQUEST TO THE ACADEMIC COMMITTEE

As a doctoral student registered for full time study, to be allowed to change to part time study

As a doctoral student registered for part time study, to be allowed to change to full time study

(signature of doctoral student)

*Signature not required if application sent via online procedures*

\_\_\_\_\_, \_\_\_\_\_ 20 \_\_\_\_  
(Place and date)

## TECHNICAL EVALUATION

The Secretary's Office

has reviewed the transcript of the doctoral student and:

Grants the application

Does not grant the application

The doctoral student has not completed registration for the current academic year.

The doctoral student is not up-to-date with registration payment.

The doctoral student missed the deadline for presenting their thesis on

The academic transcript is blocked because the doctoral student has not passed after exhausting all assessment calls and has been permanently withdrawn from this doctoral programme.

The doctoral student is the beneficiary of a grant or award that the student must study full time.

Others reasons:

(Signature of Secretary Office/campus/department)

\_\_\_\_\_, \_\_\_\_\_ 20 \_\_\_\_  
(Place and date)

The status of the doctoral student's academic transcript is as follows:

Date first registered (admission date): \_\_\_\_\_

Registration for the academic year \_\_\_\_\_

status

Registration for the academic year \_\_\_\_\_

status

Registration for the academic year \_\_\_\_\_

status

Registration for the academic year \_\_\_\_\_

status

Registration for the academic year \_\_\_\_\_

status

Registration for the academic year \_\_\_\_\_

status

Registration for the academic year \_\_\_\_\_

status

Registration for the academic year \_\_\_\_\_

status

Registration for the academic year \_\_\_\_\_

status

Has the student been granted an extension? Yes No If yes, the extension expires on \_\_\_\_\_

Has the student been granted a second extension? Yes No If yes, the extension expires on \_\_\_\_\_

Has the student been granted leave? Yes No If yes, which one?:

Yes No If yes, which one?:

Yes No If yes, which one?:

Yes No If yes, which one?:

Yes No If yes, which one?:

The doctoral student missed the deadline for presenting their thesis on \_\_\_\_\_

Applications should be sent to the secretary's office of the campus to which the doctoral programme is affiliated:

Programmes affiliated to the Catalunya and Bellissens Campuses, to the Campus Secretariat.

Programmes affiliated to the Faculty of Tourism and Geography, the Secretary's Office of the Faculty.

Programmes affiliated to the Sescelades Campus, to the Secretary's Office of the corresponding department.

### RESOLUTION OF THE DOCTORAL PROGRAMME'S ACADEMIC COMMITTEE

Having evaluated the request presented, and having confirmed the approval of the thesis supervisor the Academic Committee agrees:

To accept the change requested.

Not accept the change requested.

(signature of the chair of the Academic Committee)

\_\_\_\_\_, \_\_\_\_\_ 20 \_\_\_\_  
(Place and date)

This decision is not the end of the administrative process and, should students wish to do so, they can appeal to the rector of the URV within one month of having been informed of this decision.

The Campus Secretariat for Academic Management has modified the URV's data base to reflect the change in the student's status, as accepted by the Academic Committee and will inform the doctoral student of the Committee's decision. It has also electronically notified the doctoral student and deposited the original resolution in the student's academic record and sent a copy of this resolution to the Doctoral School and to the secretary's office of the corresponding department.

Provided that they are registered, doctoral students can consult the SAD to find out the deadline for depositing their doctoral thesis.