



UNIVERSITY OF CALIFORNIA AT BERKELEY - SANTANDER GROUP AGREEMENT

Applications Academic Year 2013/2014

1. BASIC UNDERSTANDING

The agreement with the University of California, Berkeley stipulates exemption from **tuition fees** for applicants from Santander Group university members. All other expenses will be underwritten by the students, including registration/health insurance fee, visa documentation preparation fee and visiting student researcher fee.

The fee waiver only applies for auditing courses, not for concurrent enrollment which signifies that the students will follow **non-degree studies**, i.e., students under the agreement will not receive a degree from the University of California, Berkeley and will not be registered as full-time students at the University of California, Berkeley.

2. ELIGIBILITY

The exchange is open to **graduate students** (fifth year or above in some countries).

The number of exchanges to be awarded in the academic year 2013/2014 is **eight**. The duration of studies is **one semester**, either Fall (August-December) or Spring semester (January-June). Applicants have to clearly identify in their application the semester they are applying for.

Please refer to <http://schedule.berkeley.edu/> for the specific dates of the academic year.

The acceptance of any participants to this programme will be at the discretion of the host institution.

N.B.: The agreement is open to all areas except: The UC Berkeley School of Law, The Haas School of Business, The Berkeley Graduate School of Journalisms. The administration cannot require a department or school to accept non-degree exchange students if the receiving unit declares itself impacted. Some departments are perennially in that situation; others are there from time to time or for a particular sub-unit.

3. DEADLINES

There is one deadline per year for applications to both the Fall and Spring semester. **The deadline** for the document submission is **1st March 2013**

4. PROCEDURE

Applications must be sent electronically at sgadmin@sgroup.be and in paper to the Santander Group Secretariat, at the following address:

Santander Group
European Universities Network
Rue de Stassart 119
B – 1050 Brussels
BELGIUM

Only **one** application is allowed per member university.

Further information about the administrative procedure can be obtained at the SG Secretariat. Applicants should get information about Berkeley from normal academic sources and define the activities (courses, etc.) that each candidate proposes to undertake.

5. DOCUMENTS

The application packet should include the following documents *:

1. Nomination Letter from Home Institution
2. Application form found at www.sgroup.be under News and Events. Please note that the form must be typed.
3. Statement of Purpose / Academic Interest - a letter from the student describing his/her academic preparation and plan of study abroad.
4. Curriculum Vitae
5. Official Transcripts (in English or with translation)
6. Grading Key (comparison with grades to Berkeley System) - subject transcript of grades and grading scale used by the home University; in case a first degree has already been obtained, the same information as above on transcript of grades;
7. Letters of Recommendation
8. List of Courses applicant wishes to take at UC, Berkeley

* Please note that Documents 7 and 8 are optional.

Santander Group Secretariat
18th October, 2012



INFORMATION SHEET 2013-2014

CONTACT INFORMATION	
University Homepage	http://www.berkeley.edu/
International Visitors and Exchange Office (IVEO) website	http://iveo.berkeley.edu/exchange_programs
IVEO Contacts	<p>Monica Canzonieri Exchange Coordinator monicaa@berkeley.edu 510-642-5462</p> <p>Mary Trechock Director of International Protocol & Exchange marytrechock@berkeley.edu 510-642-2547 marytrechock@berkeley.edu</p> <p>Ronald Gronsky Professor and Special Faculty Assistant to the Chancellor for International Relations rgronsky@berkeley.edu 510-642-1140</p>
APPLICATION	
Eligibility	Graduate / Post Graduate Students Only
Application Deadline	April 1, 2013
Application Procedures and Documents	http://iveo.berkeley.edu/apply_to_berkeley
Application Results	Once a department has reached its decision, notification will be made <i>via</i> email to applicants with a copy to the partner institution administrator. The partner institution administrator will also be notified of unsuccessful applications. At Berkeley, the reason for denial could result from an unexpected increase in student population or an unexpected decline in the number of faculty available to teach. In the United States, it is not considered appropriate for students or advisors to contact the department directly about their decision. If a student is denied by a department, the student's application cannot be sent to another department for review.
ACADEMIC INFORMATION	
Academic Year	Fall Semester: August 22, 2013 - December 20, 2013 Spring Semester: January 14, 2014 – May 16, 2014
Academic Calendar	http://opa.berkeley.edu/AcademicCalendar/calendar.aspx
Department Exceptions/Restrictions	<p>If a student is interested in applying to the Department of German, please contact Monica Canzonieri for more details at monicaa@berkeley.edu or (510) 642-5462.</p> <p>The following departments do not participate in the IVEO Exchange Program:</p> <ul style="list-style-type: none"> • The UC Berkeley School of Law • The Haas School of Business • The Berkeley Graduate School of Journalism

<p>Auditing Courses</p>	<p>Exchange students may audit courses at the permission of the professor. Please note that auditors may attend courses but will NOT be expected to turn in assignments/papers or sit for exams, as professors will NOT evaluate them. Professors cannot provide auditors with a grade at the end of the semester. <i>Exchange students seeking official credit for courses taken at UC Berkeley must enroll through Concurrent Enrollment (please see next section).</i></p> <p>Auditing courses is optional. If the applicant's primary interest in coming to UC Berkeley is to conduct research related to writing his/her dissertation, it is not necessary to take courses.</p> <p>IVEO will provide auditors with an 'audit report' at the end of their time at Berkeley, which will list the courses that the student audited.</p> <p>It is possible for students to enroll in 1 or 2 courses via Concurrent Enrollment with a J-1 visa (see fees below).</p> <p>After arriving on the Berkeley campus, auditors must pay a Visiting Student Researcher Fee of \$400.</p> <p><i>*Students coming to UC Berkeley to audit courses or do research will enter the United States on a J-1 Research Scholar visa.</i></p>
<p>Concurrent Enrollment</p>	<p>The Concurrent Enrollment program allows students from international partner universities to enroll in courses offered at Berkeley for one or two semesters on a space-available basis, without applying for admission to a UC Berkeley degree program. Students who wish to enroll with Concurrent Enrollment must take a full course load. The Graduate Division at Berkeley defines a full course load as 12 units per semester. Effective the 2012 Fall Semester, Concurrent Enrollment will charge \$655 per unit. The Concurrent Enrollment program is administered by UC Berkeley Extension.</p> <p>Concurrent Enrollment: http://extension.berkeley.edu/info/ConcurrentOverview.html Schedule of Classes: http://schedule.berkeley.edu/</p> <p><i>*Students who enroll in courses via Concurrent Enrollment will enter the United States on an F-1 visa. It is mandatory that students who come on an F-1 visa enroll in a minimum of 12 units per semester.</i></p> <p>Concurrent Enrollment Fees (Fees subject to change):</p> <p>One Semester: Tuition (12 units): \$7860 International Student Fee: \$150 Concurrent Enrollment Fee: \$125</p> <p>Full Academic Year: Tuition (24 units): \$15,720 International Student Fee: \$150 Concurrent Enrollment Fee: \$125</p>
<p>Courses at Berkeley: Offered on a Space-Available Basis Only</p>	<p>IVEO cannot guarantee that an exchange student will be able to audit or enroll in (via Concurrent Enrollment) every course they wish to take. Courses are offered on a space-available basis. Some courses may be impacted due to high enrollment of domestic students.</p> <p>Please be aware that not all courses listed in a department's curriculum are offered every semester. Student demand and faculty availability has a great effect on determining what courses are offered.</p>

Language Requirements	<p>Exchange students enrolling in courses via Concurrent Enrollment must submit a TOEFL score report of at least 230 (88 IBT, 570 Paper-Based)</p> <p>Exchange students who are auditing and/or doing research do not need to provide proof of English language skills, unless required by the department. However, our office expects that our partner institutions will not nominate students for this exchange program whose English level is below a TOEFL score of less than 230 (88 IBT, 570 Paper-Based).</p>
Required Course Load for J-1 and F-1 Students	<p>J-1 Students: Students auditing courses and/or doing research are not required to take a minimum number of courses. It is possible for students to enroll in 1 or 2 courses via Concurrent Enrollment on a J-1 visa.</p> <p>F-1 Students: In accordance with federal regulations governing F-1 students in the US, international graduate students must follow a full-time and directed course of study. Full-time means a minimum of 12 units per semester and directed means that for the most part the student must be studying within a single department. A minority of the student's coursework may occur in a separate though closely related department with the special permission of the host faculty at Berkeley.</p>
Visa Requirements	<p>Visas for incoming exchange students will be processed by UC Berkeley.</p> <p>Students coming to UC Berkeley to audit courses or do research will enter the United States on a J-1 Research Scholar visa:</p> <p><i>(J-1 visa) DS-2019 Processing/Shipping: \$450</i></p> <p>Students who enroll in courses via Concurrent Enrollment will enter the United States on an F-1 visa:</p> <p><i>F-1 visa: \$140</i></p>
ADDITIONAL INFORMATION	
Housing	<p>Housing is not guaranteed. Most exchange students spending a semester at Berkeley prefer stay at the International House. It has several advantages. The International House is ideally located at the edge of campus. Your furnishings and meals are provided; and you may confirm your housing before leaving home. The International House on the Berkeley Campus accepts reservations for one semester or more on a space-available basis. (http://ihouse.berkeley.edu/)</p>
Health Insurance for J-1 and F-1 Students	<p>Exchange students are required to have health insurance that meets the U.S. Department of State's regulations. If their insurance does not meet the approved levels, they may purchase insurance through our provider. If their home insurance meets the U.S. Department of State regulations for health insurance, they may request an exemption from purchasing this insurance. Please see the UC Berkeley Visiting Scholars Benefit Plan found here: http://www.garnett-powers.com/academics/ucb/index.htm</p> <p><i>Health Insurance: approximately \$500/semester (If not provided by home country)</i></p>

USEFUL WEBSITES	
Berkeley International Office	http://internationaloffice.berkeley.edu/
Visiting Scholars and Postdoc Affairs	https://vspa.berkeley.edu/
Concurrent Enrollment	http://extension.berkeley.edu/info/concurrent.html#fees
UC Berkeley Visiting Scholars Benefit Plan	http://www.garnett-powers.com/academics/ucb/
University Health Services	http://www.uhs.berkeley.edu/vspd/visitingscholar.shtml
International House	http://ihouse.berkeley.edu/index.html
Cal Rentals	https://calrentals.housing.berkeley.edu/
Craigslist Apartment Rentals	http://sfbay.craigslist.org/search/apa/eby?query=&srchType=A&minAsk=&maxAsk=&bedrooms=&nh=48
Visitor Services	http://visitors.berkeley.edu/
Getting to Berkeley	http://visitors.berkeley.edu/gethere/public_transit.shtml
Campus Map	http://berkeley.edu/map/